



- Instructions :
- 1)Please make sure your artwork is the same size as the bleed layer (pink area).
  - 2) Contact our customer service team if you do not want to add card slot into your folder.
  - 3) Please do not erase the technical layer (Blue and red guidelines)
  - 4) After inserting your artwork, you may delete the bleed layer.
  - 5) The card slot has a fixed shape meant for business cards which are w9 x h5.5cm

Good luck!

When folder is closed size: (W) 21.5cm x (H) 31cm

**Cover**  
To design only the outside/cover of  
the folder, use this template



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# Inside

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